



MINUTES OF THE 2019 ANNUAL MEETING OF THE REGISTERED PRACTICAL NURSES ASSOCIATION OF ONTARIO

The Annual General Meeting (AGM) of the Registered Practical Nurses Association of Ontario (RPNAO) for the year 2018-2019 was held at Four Points Sheraton Conference Centre, in London, in the Province of Ontario, on Thursday, October 3rd, 2019. The meeting commenced at 10.45 a.m. with Linda Keirl, President of the Association presiding.

Maxwell Hamlyn welcomed everyone to the 61st AGM and introduced special guests.

The Board of Directors for 2018-2019 were introduced as followed:

President: Linda Keirl

Past-President: Maxwell Hamlyn

Region 1: Melissa Erdodi

Region 2: Deanna Clatworthy

Region 3: Evelyn Belchior

Region 4: Wesley Green

Region 5: Suzanne Schell

Region 6: Debora Cowie

Region 7: Stephen Massaro

Member at Large: Dickon Worsley

PN Student Ex-Officio Board Member:
Amy Schaefer

RPNAO staff were introduced which included Dianne Martin, Chief Executive Officer (CEO).

Gabrielle Bridle and Wendy Colmenero were appointed as scrutineers. Electronic voting will be used for this AGM and each voting member received a device upon registration. Each device is programmed with one vote. The total member votes counted is 90. This year there were four (4) proxies received, therefore the annual general meeting was duly constituted and proceeded.

Sharon Foster was introduced as the official timekeeper for all discussions and the process was shared.

The following matters were dealt with:

Standing Rules

Linda Keirl called for a motion to approve the 2019 Annual General Meeting Standing Rules.

It was **moved by** Anne McKenzie and **seconded by** Catherine Arnott:



"THAT the 2019 Standing Rules be approved."

CARRIED

Minutes of the October 25th 2018 Annual General Meeting

The President called for a motion on the minutes of the 60th AGM held October 25th, 2018 at the Deerhurst Resort, in Huntsville. The minutes were available on RPNAO's website and were distributed to those in attendance prior to the annual meeting.

It was **moved by** Michelle Sparks **and seconded by** Linda Dawson:

"THAT the Minutes of the 2018 Annual General Meeting be adopted."

CARRIED

Presidential Address

Linda Keirl gave her Presidential address to the membership.

Linda recognized the Past-President, Maxwell Hamlyn for his leadership and guidance as well as his contribution to advance the issues that matter most to RPNs.

Linda discussed that the health environment is going through significant changes and in the midst of all the challenges, she believes that through

RPNAO's work and advocacy, RPNs have a stronger voice than ever.

She discussed that RPNAO accomplished their 2016-2020 strategic goals, which is included in the delegate's packages. The President discussed that the RPNAO is viewed as a leader in professional practice across the health sector, an innovator and collaborative partner for many organizations.

Linda discussed that the board of directors have identified the key priorities for the coming years and are working on finalizing the new strategic plan.

Finally, the President thanked the Membership for their engagement to RPNAO.

Reports

Education Trust Fund

Maxwell Hamlyn, Chairperson of the Education Trust Fund delivered a report on the activities of the Education Trust Fund for the period ending June 2019.

In December 2018, eighteen bursaries of \$1,000 each were paid for a total of \$18,000.

Gerontological Nursing Association Ontario Special Interest Group (GNA SIG)

Jennifer Calver provided an overview of the group's activities and membership.



The Independent Business Speciality Interest Group (IB SIG)

Catherine Arnott RPN, President of IB SIG provided an overview of the group's activities and membership.

Operating Room Special Interest Group (OR SIG)

Michelle Sparks RPN, President of OR SIG provided an overview of the group's activities and membership. The Operating Room Special Interest Group presented a cheque in the amount of \$250 to be donated to the Education Trust Fund.

Palliative Care Special Interest Group

Jacqueline Davis provided an overview of the group's activities and membership.

Chief Executive Officer (CEO) Report

Dianne Martin, CEO provided an overview of the association's activities for 2018-2019 and presented the vision for 2019-2020. A copy of the annual report was available to all attendees of the AGM. Highlights of the report included membership, professional practice supports for employers and RPNs, external communication strategies and new partnerships. The CEO reported the membership base remains strong and steady at 14,530. This past year, RPNAO had 1,295 student members, a growth of 24% as a result of enhanced engagement and extensive outreach to our educational institutions over the past year.

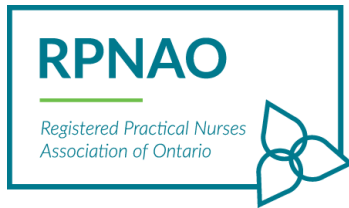
Throughout the past year, RPNAO continued its professional practice outreach, providing direct engagements with members related to professional practice and career support, delivered Role Clarity workshops and travelled across the province during Nursing Week.

Dianne discussed how RPNAO continues to do its part to make nursing a safer profession through the Workplace Violence Prevention Toolkit and the accompanying 'de-escalation' modules. This past year, RPNAO held Address the Stress Day that focused on self-care and mental well-being.

Dianne also discussed the association's resources and programs to help RPNs to start, develop and enhance their careers. The programs include delivering 57 presentations to Ontario colleges, placement opportunities for practical nursing students and New Graduate Workshops.

This year, RPNAO launched a public awareness campaign during Nursing Week titled Caring Ontario Forward. The campaign featured RPNAO members and highlighted their experiences and impact on patients and communities.

Dianne also discussed RPNAO's commitment to continue innovative work



as well as driving communication and collaboration in the Ontario health sector.

RPNAO maintained government relationships and engaged in regular meetings with key decision makers. Over 100 RPNs from across the province travelled to Toronto for RPNAO's Queen's Park Day to speak to MPPs from all parties. As a result of RPNAO's advocacy efforts, the government has directed the College of Nurses to put forward changes to scope of practice by June 2020.

with a variety of programs and activities including the Research Think Tank Day, participation in the Change Day Ontario initiative, strengthening member engagement through various social media platforms, In Good Hands Advertising Campaign, Facebook Live event, Practically Speaking blog and the continuance of the RPN Journal and Nightingale News.

Branding

Dianne introduced Erin Brand from Parcel to provide an overview of our new brand.

Erin provided a summary of the research and work involved in the process in creating RPNAO's new brand.

Financial Statement and Auditor's Report for the Year Ending June 30th 2019.

Deanna Clatworthy RPN presented the audited financial statements for the year

ending June 30th 2019. The financial reports were provided to the membership during the AGM. The reports indicated RPNAO had a successful year and we remain financially strong.

Following the presentation of the auditor's report,

It was **moved by** Catherine Arnott and **seconded by** David Edwards.

"THAT the audited reports from the firm of Hoecht Glavin Kai Chartered Accountants for the year ending June 30th, 2019 be accepted."

CARRIED

It was **moved by** Wendy Colmenero and **seconded by** Margaret Lapointe:

"THAT the firm of Hoecht Galvin Kai, Chartered Accountant, of Hamilton, Ontario be appointed as auditors for the Association for the fiscal year 2020 ending June 30th 2020."

CARRIED

By-Law Amendments & Resolutions

There are no proposed By-Law Amendments & Resolutions.

Report of Nomination Results- Board of Directors



Suzanne Schell provided an overview of the nomination processes and facilitated the proceedings.

There was a call for nomination for Regions 1, 3, 5 and 7 for a two-year term of service on the Board of Directors for 2019-2021. The results are as followed:

Region 3 Evelyn Belchior – acclaimed

Region 7 Stephen Massaro – acclaimed

Region 5 remains vacant as no nominations were received.

Student Ex-Officio appointed by the board of directors is Darren Szack from Canadore College.

Region 2 elections proceeded and the successful candidate is Deanna Clatworthy.

Region 1 elections proceeded and the successful candidate is Melissa Erdodi.

Introduction of the Board of Directors for 2018-2019

L. Keirl introduced the board of directors for 2019-2020

Region 1: Melissa Erdodi, serving until 2021

Region 2: Deanna Clatworthy, serving

until 2020

Region 3: Evelyn Belchior, serving until 2021

Region 4: Wesley Green, serving until 2020

Region 5: Vacant

Region 6: Debora Cowie serving until 2020

Region 7: Stephen Massaro serving until 2021

Member-at-Large: Dickon Worsley serving until 2020

PN Student Ex-Officio Board Member: Darren Szack serving until 2020

Past-President: Suzanne Schell serving until 2020

President: Linda Keirl serving until 2020

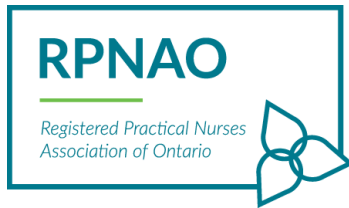
Outgoing Directors

The President recognized the following outgoing Directors for their service and commitment.

Maxwell Hamlyn
Amy Schaefer

Other Business

There was none at this time.

**Adjournment**

The President adjourned the 61st Annual General Meeting of the Registered Practical Nurses Association of Ontario at 2:05 p.m.